



Hospital District Meeting

Monday, January 25, 2010 • 5:30 p.m.

AGENDA

- I. **CALL TO ORDER**
- II. **WELCOME - INTRODUCTION OF GUESTS**
- III. **APPROVAL OF MINUTES**
Minutes from Meeting, December 21, 2009
- IV. **EDUCATION**
Activities Update-Rhonda Schwenke
- V. **REPORTS**
 1. Medical Staff Report
 2. Finance Report
 - TMC financial review
 - TMC statistical review
 3. HIM Report
 4. DON Report
 5. Administrator Report-Ray Gibbons, Administrator
- VI. **PUBLIC INPUT**
- VII. **ADJOURN**
Next Board meeting February 22, 2010

MISSION STATEMENT

Mission Statement: Teton Medical Center is an institution which provides a quality, stable, efficient, and caring healthcare environment to all those we serve.

VISION

We will be the finest rural health service provider in Montana.

VALUES

We value our employees and promote a positive working environment through respect and team work.
We value our patients and residents by providing compassionate high quality care, respecting their dignity and enhancing quality of life.



Hospital District Board Meeting Minutes
Monday, January 25, 2010 at 5:30 p.m.

Location: Teton Medical Center seminar room
Present: Board Members: Gretchen Fitzgerald; Loren Solberg; Dan Lindseth; and Justin Lee. Marsha Hinch absent.

Also Present: TMC Staff: Ray Gibbons; Susan Murphy; Judy Borland, M.D.; Doug Casperson, PA-C; Cindy Forseth; Genny Barhaugh; Jenny Nightingale; Joyce Lindgren; Kathy Duffner; Shirley Johnson; Danna McAllister and Judy Gollehon, TMC Foundation.

Public At Large: Nancy Thornton, Choteau Acantha; Marjorie Cannon; Debbie and Pat Saylor; Dorothy Dyrdaahl; Eva Anseth; Caralyn Moore, Moore Medical Clinic; Nancy Semenza; and Kaylene Larson.

I. CALL TO ORDER

President Gretchen Fitzgerald called the meeting to order at 5:30 p.m.

II. WELCOME/INTRODUCTIONS

Ray introduced Judy Borland, M.D. TMC's new medical provider to the board and those present. Ray gave a brief background, she and her husband are living in Fairfield and we are pleased that she accepted the medical provider position here in Choteau.

III. APPROVAL OF MINUTES

President Fitzgerald asked if the board reviewed the December meeting minutes and if we are ready for a motion to accept. *Loren made the motion to accept the December 22, 2009 meeting minutes as presented. Dan Lindseth seconded the motion. All voted in favor and the motion passed.*

IV. EDUCATION

Rhonda Schwenke, Activities Director gave an update on what the residents are doing. Rhonda is planning on expanding the games for residents to play on the WII game player. Christmas party was a great success with the residents December 16th approximately 50 guests. New for this year the 3rd grade classes from Choteau Elementary are planning on joining the residents at least once a month maybe twice if Mrs. Christians can arrange it. These kids are older and can do some bigger projects with the residents. Also in the works is a resident cookbook project. It will be fun

talking to each of the residents and getting their favorite recipes to include in the cookbook and possibly bind and sell them as a fundraiser for the resident's activities. Rhonda welcomes anyone interested in joining these activities.

V. REPORTS

MEDICAL STAFF

Doug Casperson, PA-C representing the Medical Executive Committee recommends the approval of Teresa Smith, FNP-C be appointed to the active medical staff of Teton Medical Center with full privileges to the emergency room, hospital and extended living facility. President Fitzgerald asked for board motion on the recommendation. *Loren Solberg made the motion to approve Teresa Smith, FNP-C to active medical staff with full privileges in the emergency room, hospital, and extended living facility. Justin Lee seconded the motion. All voted in favor and the motion unanimously was approved.*

FINANCE REPORT. (Attachment #2 & 3)

Loren Solberg gave a review of the financials for year to date and monthly. The revenues are down in December compared to the prior month of November. The holiday season is traditionally slower. Expenses are up which include a \$25,000 loan payment made in December and resulted in a net loss of \$49,000 which results in a year to date loss of \$37,000. TMC was also notified last week that there will be an increase in our cost reimbursement, which will increase revenues however the danger of this is in the final analysis, if we get in a payback situation. In reviewing the census it shows a busier January we hope that the revenues will come back up.

Ray reported on the statistics and dashboard. The days were down which is why the revenues were also down. Ray reported that all regional facilities experienced low volumes. The outpatient volumes are holding well and steady.

CLINIC SERVICES AND PROVIDER REPORT

Susan Murphy reported that all the medical providers were able to attend the Healthcare Alliance meetings last week. Susan attended the RAC Audit meeting and found that they are using the Milliman Guidelines to determine medical necessity. TMC has purchased these guidelines and Cindy and Susan will be getting training on this system. Eventually all nursing staff and providers will be using these guidelines to be in compliance with the RAC Audit requirements. Susan just received a notice that an inpatient record was reviewed by the RAC Audit team and determined that it was not in compliance with inpatient requirements and should have been billed as an outpatient observation. So it is now affecting us and this guideline system will allow us to make better determinations. Susan stated that we will be appealing this decision however this may require paying back some of the payment received. Ray interjected that we plan to appeal all RAC audit determinations requiring TMC to pay back any amount of monies from payments. They are performing their audit and making their determinations based on billing not the actual medical notes in records. On a go forward basis we are confident we will be in compliance however we are at risk on previous admissions. The burden is now on the facilities to comply and there is no reimbursement for the additional expenses.

DON REPORT

Cindy Forseth, RN advised the board that a new dietary manager has been hired and will start February 15. We are excited to have hired him, his name is Jeremy Brown, and is a chef from a Kalispell facility with great cooking skills. He has some good ideas to improve the dietary department.

ADMINISTRATOR REPORT

Ray expressed his gratitude to Dr. Cale for his services and expertise these past 2 years. Ray stated that without him we would not be here today, he has been instrumental in helping us through our transitions.

President Fitzgerald read a letter received from John Kinna with the GFC regarding the single hospital based clinic. The TMC board had hoped to have some substantial information to report by February 1, 2010. The communication from John Kinna states that the Great Falls Clinic will continue to work with TMC in good faith towards the goal of a single hospital based rural health clinic model. GFC will not have any final decisions regarding the Chateau Clinic by February 1st as much will hinge on the GFC partnership meeting being held on February 17, 2010.

Ray gave a brief update on the changes in government health reform gathered from the Governance Conference sponsored by NMHA in Great Falls this past week. *Attachment 3*. Overall there will be some tremendous reimbursement changes due to budget constraints.

Ray reported on the electronic health record planning. Recently there have been some guidelines defined. The timeline is outlined as Stage 1, 2011 to 2012, Stage 2, 2013 to 2014, and Stage 3, 2015 and beyond. There are 23 different objectives that we would have to meet by 2011 on computerized entries. There are 35 quality measures that have to be put in place; there are only 9 in existence today. The Alliance has project grant monies that they are using in Chester for implementation of clinic medical records at a cost of approximately \$100,000 to \$135,000 purchase price. Ray is concerned about CMS estimates for installations 2011-2019 and Congressional Business Office has big differences. Ray's plan is to delay planning by 6 months. Technology will come down in cost over time and let Chester pilot this project and see how it goes.

Ray also reported on the speakers at the Governance Conference which projected futuristic healthcare. Key points of technology were cell phone, bar coding, personal medical records and also healthcare clinics at Wal-Mart stores. Wal-Mart has a lot of volumes to work with and lots of business industries listen.

President Fitzgerald asked if there were any other business the board would like to comment on. Dan Lindseth asked if there were any problems from the prior dietary manager and other dietary personnel leaving suddenly. Cindy stated that we have done very well, and we have filled in with temporary help. A dietary consultant was brought in to evaluate the processes in the dietary department and make recommendations for improvement. This consultant referred a person from a Kalispell facility to apply which

turned out to be Jeremy Brown whom accepted the position after the interview process was completed.

Loren asked if the transition process with Dr. Cale and Dr. Borland will be seamless or are there other considerations regarding coverage. Ray pointed out that all paperwork processing should be completed over the next 60 days and Dr. Borland already has a Montana license. Insurance paperwork is probably the longest.

VI. PUBLIC INPUT

Nancy Thornton asked if Jeremy Brown was a temporary person. Cindy stated that no he was hired full time. Nancy also asked if TMC is planning on a mill levy. President Fitzgerald stated that there are no plans for a new mill levy request. All the board members present agreed.

VII. ADJOURN

Loren Solberg made a motion to adjourn this meeting. Justin Lee seconded. President Fitzgerald so moved and adjourned the meeting at 6:45 p.m.

BOARD APPROVED FEBRUARY 22, 2010

President

Clerk